

### **Day of the Wedding:**

Doors will open prior to the ceremony. Flowers must be delivered 1 hour prior to ceremony. All items received at the Rehearsal will be put in place prior to doors opening.

Groom and male attendants in the wedding will be in Room 202 and Bride and female Attendants will be in the front of the church in designated rooms.

Please refrain from having non-wedding party guests in the rooms.

Church coordinator will announce when the procession begins. Please have your attendants prepared for this.

Only the honor attendants will be invited to come back into the sanctuary to sign the license. This will be done immediately after the ceremony.

### **Things to Remember:**

Greater Centennial A.M.E. Zion church is sacred space. Please honor the church with no secular music, no dancing down the aisles, no cussing, no eating or drinking in the sanctuary.

## **CONGRATULATIONS!**



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Rev. Dr. Stephen W. Pogue, Pastor  
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*Agape  
Ministry  
Brochure*

### **What to do First:**

Congratulations, you have found your soulmate. You have decided to get married at Greater Centennial A.M.E. Zion Church. The first thing you need to do is to make sure the church and the Pastor are available for the date you want. Call the Pastors office at 914-664-1838 ext. 107 for scheduling.

### **Counseling Sessions:**

Once the date is confirmed, you need to schedule a time when you both can come into the office and fill out the preliminary information. There is a pre-marriage awareness survey and an agreement. You also should think about the days you both can come in for counseling with Pastor. Pastor's Executive Assistant will contact you for more information regarding the counseling schedule.

### **Wedding Timetable**

When choosing a time, please do not factor in lateness. Greater Centennial A.M.E. Zion church will open the church in more than enough time for your guests. Please be at the church ½ prior to the time the ceremony should begin.

Please understand that Pastor will be in place ready to start at the designated time. He does understand that things do happen the day of the wedding and he will wait thirty minutes (30) past the designated start time.

If the ceremony does not start within the thirty (30) minutes of the start time, there is a late fee of \$300.00 per half hour past the start time.

### **Rehearsal:**

Rehearsal will be the night before the ceremony at 5:00

sharp! Please tell everyone involved with the wedding that they MUST be present and on time.

### **Ceremony Items to bring to Rehearsal:**

- Pew Bows
- Aisle runner
- Guest book
- Flower girl baskets
- Ring pillow
- Bubbles
- Programs
- Unity Candle

**Any decorative items used must be removable, no tape , nails or adhesives can be used in the sanctuary**





## *Agape Wedding Ministry*

Please take a moment to review the list of Wedding Fees and “To Do”list.  
**As the ceremony approaches, we kindly request that all fees be settled no later than 1 week before the event.** This deadline ensures that we can efficiently manage the logistics and preparations for a seamless ceremony experience.

To facilitate the payment process, we offer various payment options for your convenience. You may choose to make your payment in cash, by check, through Zelle, CashApp, or Simple Give. Please select the method that suits you best and ensure that the payment reaches us before the specified deadline.

Wedding Fees	Notes
Pastor's Love Gift - \$300.00	Pastor Stephen W. Pogue-Officiant
Sanctuary Fee- \$300.00	Tardiness: 30 min. grace period After 30 minutes only 50% refundable No Refunds issued after one hour
Wedding Advisor- \$150.00	Tammy Johnson-Barnes- Advisor/Coordinator
Audio- \$100.00	Responsible for .Sound system
Musicians & Soloist	Contact our Minister of Music, Nicole Phifer, to coordinate and negotiate fees
Facilities -\$50.00	Sanctuary Management and care

Couple's To Do List:	Due Dates	Notes:
Marriage License with stamped envelope	Bring to Wedding Advisor no later than 1 week before the wedding	Legal Proof of Marriage
Wedding Programs	Bring to Wedding Advisor no later than 2 weeks before the wedding	Must receive Wedding Advisor approval before program is printed
Music Selection/CD's (if applicable)	Bring to Wedding Advisor no later than 2 weeks before the wedding	MP3 format must be provided to Audio ministry. Final music selections must be included in wedding program
Custom items  <b>* NOTE- memorial items are not permitted and alter flowers are not provided</b>	Bring to Wedding Advisor on the night of the rehearsal/day before the wedding	Unity candle runner, flower girl basket, ringpillow, broom, bubbles.